

**MINUTES OF THE FAIRFAX COUNTY
TENANT-LANDLORD COMMISSION**

June 16, 2016

Fairfax County Government Center
12000 Government Center Parkway
Fairfax, Virginia 22035
Conference Room 9
Chair Congleton presiding

Attendees:

Commissioners Fielding, Geier-Smith
Panettieri, Congleton, Gomez, Park

Absentees:

Kocsis

Staff Attending:

Michael S. Liberman, Director
Cable and Consumer Services
Rebecca Makely, Fiscal Manager
Accounting and Finance
Vee Johnson, Consumer Specialist
Consumer Affairs Branch

Guests:

Michael S. Pearman
Portfolio Manager
Real Estate Finance and Grants Management
Fairfax County Department of Housing and
Community Development

The meeting was called to order at 7:30p.m. by Chair Congleton.

Minutes

- A motion was made by Commissioner Fielding and seconded by Commissioner Panettieri to approve the minutes from April 21, 2016. The motion carried unanimously.

Reports

- Chair Congleton did not have a report.

Director's Report

Director Liberman did not have a report.

Staff Report

- A case regarding a tenant seeking to be reinstated on the waiting list of a privately-owned low-income housing property was summarized. The tenant was removed from the list because they did not provide information within the timeframe requested by the landlord to renew their eligibility. Through mediation, the tenant provided proof they were out of the country and unable to respond. Based on the documentation provided by the tenant, the landlord put the tenant back on the waiting list.
- Staff provided outreach regarding tenant-landlord rights and responsibilities for the Office to Prevent and End Homelessness and the Katherine Hanley Shelter in July and August.

Commission Matters

- The calendar was reviewed. There were no updates.
- Commissioners discussed complaint trends based on the changing economy and employment rates.

Unfinished Business

- None

New Business

- Michael S. Pearman, Portfolio Manager with the Fairfax County Department of Housing and Community Development provided an overview of the program requirements and the leasing process for the Workforce Dwelling Units (WDU) and Affordable Dwelling Units (ADU). A brochure outlining leasing criteria, program requirements and rental ranges was provided. The Residences at the Government Center are expected to start accepting applications on a rolling basis in the fall.
- The Commission reviewed pictures available for the FY 2016 Annual Report. Pictures from the current photo gallery were selected to be included in the report.
- The draft Tenant-Landlord Commission FY 2016 Annual Report was reviewed by the Commission. A motion was made by Commissioner Gomez to approve the report and forward it to the Board of Supervisors (BOS). The motion was seconded by Commissioner Panettieri. The motion carried unanimously. Staff will submit the report to the BOS.

Adjournment:

A motion was made by Commissioner Gomez and seconded by Commissioners Geier-Smith to adjourn the meeting. The meeting was adjourned at 9:10p.m.